

## **Minutes of the School Committee's Superintendent Evaluation Sub-Committee**

Date: Tuesday, March 6, 2012

Time: 5:00 p.m. The meeting commenced at 5:19 p.m.

Place: Wayland Town Building

Present: Malcolm Astley and Beth Butler

**I. Purpose of Meeting:** The Subcommittee reviewed the following topics and discussed whether further action, if any, was needed.

- A. Organization of the Subcommittee. Dr. Astley nominated Ms Butler to serve as chair of the subcommittee. Ms. Butler accepted the nomination. Dr. Astley moved that Ms. Butler be elected to be chair, Ms. Butler second. The vote was unanimous, 2-0. Review of the Charge by the School Committee to review the two superintendent evaluation documents.
- B. Review and Discussion of the Existing Format for Superintendent Evaluation  
The discussion included need to identify Superintendent's Goals, as agreed to by the SC;
- C. Review and Discussion of Massachusetts Model System for Educator Evaluation, and in particular Evaluation of Superintendents, including New Superintendents

### **II. Next Meeting of the Superintendent Evaluation Sub-Committee**

A. The subcommittee will next meet on Friday, March 9, 2012 to continue its review and analysis of the existing evaluation form in conjunction with the DESE Model System for Educator Evaluation.

### **III. Adjournment**

Dr. Astley made a motion to adjourn and Ms. Butler seconded. The vote was unanimous, 2-0. The meeting was adjourned at 6:15 PM.

Respectfully submitted,

  
Beth Butler                      Malcolm Astley

#### List of Documents:

1. Wayland Public Schools Superintendent Evaluation Form June 2009 (DRAFT)
2. Mass. DESE document, Jan. 2012: The Massachusetts Model System for Educator Evaluation, Part VI: Implementation Guide for Superintendent Evaluation

Minutes approved: April 24, 2012